

## CS norms and capacities (valid from E23, Autumn 2023)

27.02.2024

Number of students (*per project group and per course*)  
will be counted and determine the hours for the given activity:  
per March 1st (spring semester)  
per October 1st (autumn semester)

TEACHING NORMS	
Task	Norm/hours
<b>COURSES</b>	
Basis	140
Per student (except specialization courses)	0,8
Per student (only specialization courses)	1,8
Exam/re-exam per student (included in the course norm)	0
AAL-staff <i>teach</i> a course in CPH (besides standard course norm)	50
AAL-staff <i>stream</i> a course for CPH	30
Censoring, exam/re-exam per student	0,33
Teaching assistant (TA) per 50 students*	50
ITEV course	220
ITEV exam/re-exam per student	0,5
ITEV censoring exam/re-exam per mini project	2

<b>PROJECTS</b>	
Supervision per ECTS per student	0,9
Supervision max. per group (15, 20 and 30 ECTS projects)	81
Re-exam per student	5
Re-exam, max. per report	10
Censoring per student	2
Censoring, min. per report	8
Re-censoring per student	1
Re-censoring, min. per report	2
Supervision master's ITEV, 15 ECTS (per ECTS per student = 1,8)	27
Mentoring new CS supervisors	pro rate**

<b>ADMIN</b>	
Semester coordination, 1-2 semester	55
Semester coordination, 3-9 semester	35
Semester coordination <i>and</i> multi-project coordination (s/w/s)	55
Coordination multi-project (only SWS)	35
Semester coordination, 10 semester (only DAD and DVML)	25
Study Board, chairman (based on agreement w/TR)	425***
Study Board, regular member	50
Member of educational programme group (UG)	15
SPS supervisor per semester (besides Olivia DK payment)	15
ITEV coordination (Track: Software construction)	25
ITEV coordination of "fagpakke"/module	15
Evaluation of applicants for master's programme and ITEV	0,33

ADMINISTRATIVE NORMS	
Task	Norm/hours
Academic Council	25
Work environment group	25
Work environment course	37
Assessment committee, internal appointment, chairman	25
Assessment committee, internal appointment, member	10
Doctoral defence, chairman of assessment committee	ad hoc
Research evaluation per research group (incl. editor)	75
Department Council	15
Supervision per PhD student per semester (max. 6 semesters)	60
4+4 PhD <i>first 2 semesters (Part A)</i> per semester (half PhD supervision + full "ordinary" 9th/10th)	30+18/27
4+4 PhD <i>last 2 semesters (Part B)</i> per semester (full PhD supervision)	60
AAU Pedagogical course/Universitetspædagogikum (participant/supervisor)	81/27
Employee development interview (MUS)	1,5
PhD defence, chairman of assessment committee	20
Cooperation committee (SAMU)	15
Teaching Planning Committee (UPU)	80

CAPACITY PER SEMESTER	
Category	Capacity
Professors	250
Associate professors	475
Assistant professors	425
PhD-students	125
All others	821

\*only students in TA-positions \*\*see [www.intranet.cs.aau.dk/study/Cs-hours/](http://www.intranet.cs.aau.dk/study/Cs-hours/) \*\*\*depends on #STÅ