

## Minutes of Department Council Meeting 2018-03

**Time:** Wednesday October 3, 2018  
**Place:** SLV300 room 0.2.15  
**Members of IR**  
**Students:** Emil Jørgensen Njor (EJN), Rune Møberg Jacobsen (RMJ)  
**TAP:** Helle Schroll (HeS), Mette Kaufmann Andersen (MKA),  
**VIP:** Peter Dolog (PD), Jiri Srba (JSr), Hua Lu (HL), Giovanni Bacci (GB), John Stouby Persson (JSP)  
**Chair:** Head of Department Kristian G. Olesen (KGO)  
**Absent w apology:**  
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### Agenda:

1. Approval of the agenda
2. Messages and short news
3. Economy status 2018
4. Budget 2019
5. The physical environment and future location
6. Other business

### Minutes:

- 1) Approval of the agenda  
Agenda was approved
- 2) Messages and short news  
Diana P. Frank is attending today's meeting and is going to take over the task of taking notes of the councils meetings.

October 1, 2018 the re organized administration had its first day. Messages were sent to your attention, and the head described in a short version how it has affected the departmental administration staff at the department. We have welcomed Hanne Torp, Study Team, Helle Møgelmoose Kjeldsen, Economy Team, Diana P. Frank, Management Team, and Study Leader Uffe Kjærulff. Tine L. T. L. Bak is our new part time communications officer.

The responsibility for the studies is now placed in department and we are really happy to welcome Uffe, Helle and Diana as they already know about the tasks from the former school organization. Hanne is skilled in STADS, and as the departments now are responsible for the diplomas (among other new tasks), it is absolutely essential that we have a profile as Hanne's in house.

Study management is now in the head's portfolio and an ad hoc committee has been set up to look into the distribution of tasks and economy between the study board and the department and which fora is best suited for handling the tasks. The committee is the head, the study leader, Diana Frank and Helle Westmark. For now the existing budget for 2018 will be followed to the end of the year. As we have not yet seen a budget proposal for 2019 it is difficult to have a saying of anything for 2019 but an expectation could be that the budget 2019 will be similar to 2018.

It is suggested that we are early movers in the organizing to avoid that someone else decides how the department should be organized.

This is really important as the current organization is a major reason for explaining why CS is a well-functioning department. Another explanation is that the department insists on a high transparency in the department's various agreements, which seems to make employees at our department happy and satisfied in their everyday tasks.

New ranking in which the department is in top200.

### 3) Economy status 2018

The department is on track with a little plus for 2018. One explanation is that some colleagues left us half ways in the budget year, and as it takes considerable time to re hire new colleagues it will affect this year's cost level. It may suggest that we could spend a bit more on new investments (some of which should have happened in 2019 perhaps). So for the students Emil proposes to install another 3D printer for the LEGO-projects. First, the use of the existing one is going to be investigated. A suggestion to install screens in all group rooms (to be moved when the department moves) was made.

A discussion arose as the council members have many questions regarding the new organization and the new economy model 2019.

### 4) Budget 2019

The department has not yet received the income means and it is difficult to have a discussion on what should be the department's strategy for 2019. However, we expect to have possibilities for expansion and work continues on preparing the cost budget.

The department will work on an investment strategy for laboratories, positions and equipment. We should also look into the positions enrollment procedure. It is suggested to have vacancies twice a year. We need more people in order to normalize the work load e.g. by reducing teaching norms to earlier levels.

It was suggested to re-introduce departmental PhD-stipends. This will be included in a general discussion of Ph.D.-funding, tuition waivers etc. Ph.D.-students would be a possibility.

Another suggestion was to establish a package when hiring full professors/excellent associate professors offering PhD.-students and/or pot docs when boarding.

The agreement of 2%-incentive for external projects is probably not going to be extended in the revision of the salary agreement.

As soon as the head has a budget, it will be circulated to the council for comments.

### 5) The physical environment and future location

There is still no clear decision about moving the department to Frederik Bajers Vej 7. It depends on a chain of movements, thus we are dependent on others to move.

Plans for renovating Frederik Bajers Vej 7A-C has started. We are represented in the user group for study facilities and common areas as we may reside partly in the A-building in the future.

### 6) Other business

No other business.

For the minutes: Helle Westmark