

Institutråd (Department Council Meeting)

20-11-2019 13:00

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Mødeindhold

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Punkt 1: Approval of the agenda

The agenda is approved if no other items are added.

Punkt 2: Department economy

Budget 2020 is presented. See attached presentation and material.

Punkt 3: Plan for new hirings

JK will give information about this item.

Punkt 4: Study environment

Each semester departments must follow up on the reported study environment problems, which is part of our quality assurance system at AAU. The process ensures that actions are taken on the problems reported by students in semester evaluations and steering group meetings. The list of the problems reported from semester evaluations in the spring of 2019 is attached and will be summarised at the meeting.

Presentation is attached. The excel sheet is only meant as background data.

Punkt 5: Action plan for gender equality and diversity

The Board of Directors at AAU has decided that action plans are to be made at faculty and department level to ensure a better balance between genders. The Dean is the overall responsible, but it is the department managers who are in charge of the implementation via the department's committees and councils. The work is done during the autumn and deadline for sending the action plan for approval at the Dean is December 18 2019.

The theme "Internationalisation" was chosen at the SAMU meeting on October 1. Attached is the first draft for an action plan based on input from the research groups, department council and other input. The draft is discussed at SAMU on November 21 and Department Council meeting on November 20.

Punkt 6: Election to the department council 2019

A short follow-up on the election in terms of the candidates signed up.

Punkt 7: AOB

Any other business can be addressed under this item.

Punkt 8: Minutes department council meeting 20112019

The minutes from the department council meeting November 20 2019 is available under item 8 in the agenda.