

## Minutes of Meeting in the Department Council 2014-01

**Date:** Wednesday, 26 March 2014, kl. 13.00-15.00

**Location:** SL300 room 0.2.15

**Members:** Kristian G. Olesen (KGO), Peter Dolog (PD), Kurt Nørmark (KN), Helle Schroll (HeS), Mette Kaufmann Andersen (MKA), Jiri Srba (JSr) Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Henriette Frahm (HeF), Benjamin Bjerre Krogh (BBK), Kristoffer Mæng Nielsen (KMN), Johannes Lindhart Borresen (JLB), Sine Viesmose Birch (SVB)

### Agenda:

1. Approval of agenda
2. Welcome to new members
3. Short news
4. Information on the economic situation
5. Strategic initiatives
6. Other business

**Absent:** Kristoffer Mæng Nielsen, Johannes Lindhart Borresen, Peter Dolog, Henriette Frahm

**Absent without apology:**

### Minutes

#### 1. Approval of agenda

Approved

#### 2. Welcome to new members

Welcome to Sine Viesmose Birch, Kristoffer Mæng Nielsen and Johannes Lindhart Borresen and thank you for the effort to the resigning members.

Suppleants will be invited as observants to future meetings in the Department Council.

KGO went through the Department Council's tasks:

The tasks and composition of the council is described in section 25 of the statutes:

- Approval of a strategy plan for the department, following recommendation from the Head of Department and within the framework of the strategy established at main area level,
- Discussing and recommending the budget of the department to the Head of Department, including matters relating to the allocation of job positions,
- Quality assurance and quality development of the study environment
- Discussing the distribution of rooms
- Discussing and recommending principles for the composition of expert committees for the assessment of applicants for academic positions.

### **3. Short news**

Compared to 2013, it seems that the drop-out rate for 1.study year is smaller in 2014. The curriculum group for Computer Science and Software is analyzing the numbers.

Student enrollment via Kvote 2 was presented. It is difficult to conclude anything from these numbers, but nothing indicates larger deviants from previous years.

The F-club is positive about the idea of including 1<sup>st</sup> year students in the activities and will invite them to become members.

### **4. Information about the economic situation**

The outcome for 2013 was a deficit at 4,3 mio kr compared to a budgeted deficit at 2,4mio kr. The deviation is mainly caused by a failed expected funding at 1,1 mio kr. and by deviations on projects, including lacking phasing of expenditures – three entries of 800,000 kr (two negative and one positive)

Agreement on extraordinary redeeming will hopefully be met within the existing budget.

Re-budgetting of 2014 is being finalized. The savings already implemented is incorporated in this budget. We had two Ph.D.'s more than expected in 2013, and with the following adjustments of the income, it is likely that we do not exceed the budgeted deficit of 3 Mio kr, as was reported to the Faculty.

It is expected that the department's accounts are in balance by 2016.

Future tasks:

- Completion of detailed budget model (item for discussion at the meeting in May)
- Multiple year budgets
- Teaching norms, which lay the foundation for budget 2015, are being settled
- In May, we expect to know whether we have the necessary capacity to meet the requisitions for E14.

It is questioned whether open positions in the department should be reoccupied. The head of department informs the council that reoccupation is expected for positions within the budget, but the every situation is to be evaluated individually.

### **5. Strategic initiatives**

The Department Council requests a strategy for how to handle career plans for the younger part of the scientific personnel during the economic crisis. What does it take to develop our department? This question will be on the agenda for the next meeting.

### **6. Other business**

The situation about the canteen at SEL300 was discussed. March 25, we received a mail concerning new agreements for all cafeterias on AAU campuses. The department has not been informed about the closure

of the EK Café prior to this mail, but it seems that new agreements are being made in this respect. After the meeting, HeS has talked to Michael Sandersen (MS), who sent the mail "Cafeteria news". After Easter (2014), it should be settled who AAU choose as new supplier and MS will send more information. AAU expects to save millions of kr used for annual contribution to canteens. The students have been informed about the situation, as Daniel Tilborg (chairman for the Studentersamfund) participated in the meetings.

**Next meeting is 28 May, 2014**

**Minutes:** Helle Westmark

**Translation:** MKA