

## Minutes of Meeting in the Department Council 2015-04

**Date:** Wednesday 25 November 13.00-15.00

**Location:** SL300 room 0.2.15

### Council members:

Jonas Sand Madsen (JSM), Morten Fjelsted Baagøe (MFB), Helle Schroll (HeS), Mette Kaufmann Andersen (MKA), Hanne Frøde (HaF), Kurt Nørmark (KN), Jiri Srba (JSr), Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Benjamin Bjerre Krogh (BBK), Kristian G. Olesen (KGO), Peter Dolog (PD), Kristoffer Mæng Nielsen (KMN)

**Not present w apology:** Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Jonas Sand Madsen (JSM)

**Not present w/o apology:** Kristoffer Mæng Nielsen (KMN), Morten Fjelsted Baagøe (MFB)

### Agenda:

1. Approval of agenda
2. Messages and short news
3. Election
4. Status on economy
5. Rooms
6. Meeting Schedule 2016
7. AOB

### Referat:

Ad 1. Approval of agenda  
Approved.

Ad 2. Messages and short news

Budget 2016 has been delivered and approved after minor adjustments; the budget is now in balance. 3 new positions will be posted December 14 – however, we also have 3 positions that expire.

Heads of departments and schools have been called to a meeting with Rector, who presented a possible split of the TEK/NAT Faculty into two faculties. The proposed split caused concern based on professional arguments and a working group has been set to look into alternative ways to divide the Faculty. The group consists of Rector, the Dean and four Heads of departments; Børge Lindberg, Hans Jørgen Andersen, Kjeld Pedersen and Peter Frigaard. Rector's mail of November 20 has led to concern and SAMU encourage the Head of department to forward any further information.

Strategy 2016-20 has been adopted and will be operationalized by means of action plans, which will be presented at the staff meeting in December. There will be a more strict control with focus on stabilization and consolidation. Concerning educations, it is planned to reduce the number of educations and to further develop the PBL-model. Research should be strengthened; new cross-disciplinary research areas will be initiated. The TEK/NAT Faculty's strategy follow suit; at departmental level we have research evaluation and action plans supporting the overall strategy.

Ad 3. Election

The department council as per 1.2.2016:

TAP-representatives: Helle Schroll, Mads Kronborg Agesen and Tine Lykke Tindal Sørensen (Mette Kaufmann Andersen is substitute member.)

Students: Morten Rasmussen, Aalborgs Datalogiske Studenterlaug.

VIP-representatives: Johannes L. Borresen, Hua Lu, Peter Dolog, Giovanni Bacci and Jiri Srba.

Head of department Kristian G. Olesen.

Thank you for participation to Mads Christian Olesen, Morten Fjelsted Baagøe, Jesper Kjeldskov, Jonas Sand Madsen, Hanne Frøde, Kristoffer Mæng Nielsen, Kurt Nørmark, Benjamin Bjerre Krogh og Mette Kaufmann Andersen.

One of the nominated VIPs was not approved as he was not employed at the department at the time of the nomination. The Dean is expected to choose a candidate for the vacant seat after the election.

Moreover, there has only been elected one student representative, and it is not possible to nominate substitute members. We can offer interested students a seat as observers in the council.

Ad 4. Short status on the economy

Accounts 2015 still look good and we will end with a surplus. The final number of new Ph.ds and ph. d defenses is a bit uncertain, but seem to outweigh each other

Ad 5. Rooms

In Spring 2016, the rooms situation will be further complicated due to an increasing number of guests. We will have more group rooms in NOVI for students who return from their activities at the Humanistic Faculty.

This is the suggested solution for Spring 2016:

SW6 stays at NJV

New group rooms in NOVI for DAT6 (possibly booking)

10. semester students wherever we have space and may have free rooms at their disposal.

Room 0.2.18 is used for Ph.d work spaces.

The SIRL laboratory is used for guests.

The council approved this suggestion.

In the longer run, it must be expected that we cannot offer permanent group rooms for all students. Several departments have started using booking systems and Ulla Øland is participating in a committee that looks into other departments' solutions for allocating rooms. Rooms should be used more flexible, rooms for seminars could be used as group rooms when they are no longer needed for lectures and the need for group room increase for finishing project work. The local department committee has a number of suggestions that should be coordinated with pedagogical initiatives. We need a set-up to ensure progress, and it should involve study board and school, but it is the department's responsibility to ensure reasonable surroundings. It is important to include both professional and practical considerations. Common initiatives are being considered at Faculty level, including shorter reservation slots for auditoriums and rooms for seminars (1 hour) and a possible prolongation of the teaching period from 4-6 pm.

KN remarks that if we want semesters without access to group rooms, it is important to incorporate the pedagogical aspect. Black/white boards on wheels may solve problems about having the work written on

a black board in a distinct room. The department council wishes to collaborate with the study board in order to find durable solutions on the pedagogical challenges posed by the room situation. Students should take part in this job – preferably senior students, who have knowledge about when it makes sense, and when it does not make sense to have a group room available, or where it may be reasonable to change the current conditions.

The department's internal policy for allocation of offices and group rooms should be revised in the light of the above.

The long term solution is that department of electronic systems move to NOVI9, which is expected to be completed in E16. This will free space in FRB7. These premises need renovation and are expected to be ready for use in 2017. This plan has been acknowledged, but we need more detailed analysis before we can make the final decision.

- Ad 6. Meeting schedule for 2016  
Wednesday 16 Marts  
Wednesday 25 May  
Wednesday 28 September – joint with SAMU  
Wednesday 23 November

Meetings are held 13.00 -15.00 in room 0.2.15.

The meeting plan will be confirmed with the new department council, who will meet for the first time 16 March in room 0.2.15.

HW will send invitations to the new department council in outlook.

- Ad 7. AOB  
Nothing

**Minutes:**

Helle Westmark.

Translation: Mette Kaufmann Andersen