

## Minutes of Meeting in the Department Council 2014-02

**Date:** Wednesday 28. May 2014, kl. 13.00-15.00

**Location:** SL300 rum 0.2.15

**Members:** Kristian G. Olesen (KGO), Peter Dolog (PD), Kurt Nørmark (KN), Helle Schroll (HeS), Mette Kaufmann Andersen (MKA), Jiri Srba (JSr) Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Henriette Frahm (HeF), Benjamin Bjerre Krogh (BBK), Kristoffer Mæng Nielsen (KMN), Johannes Lindhart Borresen (JLB), Sine Viesmose Birch (SVB)

### Agenda:

1. Approval of agenda
2. Welcome to new student members
3. Messages and short news
4. Multi-year budget
5. Strategic initiatives, including career plans for younger colleagues (IT-security education)
6. AOB

### Referat

1. *Approval of agenda*

Approved

2. *Welcome to new student members*

Johannes Lindhart and Kristoffer Mæng Nielsen are bid welcome by the head of department, who also went through the department councils annual tasks.

3. *Messages and short news*

New canteen; not much new information. The new arrangement starts after the summer holiday. Until then we can use the EK Café in the new NOVI building.

4. *Multi-year budget*

Re-budgetting has been finalised and the deficit of 3 mio kr has been accepted by the Faculty. That means that we will spend some of the department's savings (16 mio kr by the beginning of 2014)

The underlying basis from the Faculty is that all departments' budgets should be in balance in 2015.

- A more real-time settlement of accounts for delivered education has been incorporated, meaning that the statement has been moved forward one semester. This is an advantage for 2016, as we have increasing student intake.
- Increased level of delivered teaching 4,500 hours (2,268,000 kr) In 2016, we expect yet another increase of 2,000 hours, which means increased need for teaching, covered in 2014.
- BFI-points: in budget 2014, there is an increased number of BFI points based on points earned in 2012 (103 points) From 2013, conferences are included, which would have increased BFI by 24 points in 2012. The reported expectation for 2013 is 120 points. A preliminary statement for 2013 says 170 points, which means a 50 points increase – corresponding to 850,000 kr.
- Rent: in E13+F14, we have 326 students. In F15 that number will rise to 366 students, which means that we will have additional 0.5 mio in our budget 2015. Of course, we will also have more students in house.
- Number of Ph.d-degrees: The department receive 275,000 kr for each ph.d degree. The 2014-rates are expected unchanged for 2015.
- External income represents the most significant insecurity and the budget is correspondingly conservative (only known funds)

The team is working on the detailed budget/economy model, which will be presented at the summer meeting in August. The following issues need consideration before next budget negotiation:

Should we initiate further savings? Should we save more on rent? It is necessary to investigate the terms for making changes in the building.

New positions vs more teaching or payment of special holidays?

Travels, January meeting, benefits (fruit, Christmas luncheon, cars)

Generally, it is a question of whether the department wish to return to the previous model once on track, or if we have other priorities for the future. This is to be considered carefully before closing the 2015-budget by October.

JK's opinion is that for VIP, it is of high priority that we work for establishing more positions to cover increasing teaching. However, other considerations may exist. In order to keep a balance, it is

necessary that all activities are considered.

JSr believes it is a clear necessity to hire more VIP-employees in order to secure both teaching and research. PD keeps in mind that we need a discussion of the basic principles for hiring employees. HeS mentions that TAP also would like to increase the staff, as the secretariat has been under high work load during a long period (2013 and 2014 due to 2 lost positions).

The department's strategy is to keep a balanced staff of professors, associate professors and assistant professors.

Other issues concerning economy:

The message about means for travels has had a repressive effect. It is not known whether other means are used first (from funds or external means) or if the activity is decreasing. There may be a tendency towards decreasing activities.

5. *Strategic initiatives, including career plans for younger colleagues (IT-safety education)*

The IT-safety education has caused some disturbance.

We need a dialogue or discussion of the procedure when launching new educations. It should be ensured that the various interested parties are involved in the process when discussing new educations.

Career plans for younger colleagues:

At the previous meeting, it was requested that the council has a discussion of how we should handle career plans for younger VIPs during the economic crisis. Cf. the discussion in ad. 4, the department emphasizes the importance of advertising for positions, not least for securing the career development for our younger employees.

6. *Any other business*