

Minutes of Meeting in the Department Council 2013-1

Date: Wednesday March 20, 2013, 13.00-15.00

Location: SL300 rum 0.2.15

Agenda:

- 1) Approval of agenda
- 2) Short news
- 3) Information about the economic situation
- 4) Status of accounts 2012
- 5) Revised budget 2013
- 6) Other business

Members: Kristian G. Olesen (KGO), Peter Dolog (PD), , Kurt Nørmark (KN), Helle Schroll (HeS), Mette Kaufmann Andersen (MKA), Jiri Srba (JSr)

Absent: Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Henriette Frahm (HeF), Benjamin Bjerre Krogh (BBK), Christian Sand Pilgaard (CSP), Johan Sørensen (JS), Lasse Rørbæk Nielsen (LRN)

1. Approval of agenda
Approved

2. Short news
Rooms: IST would like to keep the floor level of cluster 4 until 31/12-2013.

3. Information about the economic situation
KGO informed about the current economic situation; for 2012, a significant deficit is expected at university level due to a lower basic funding, too optimistic STÅ forecasts, higher student intake (higher costs for rent, etc) new initiatives in Copenhagen and higher general costs (not applying to CS). A significant part of the deficit is derived from the TEK/NAT Faculty, which is now under strict supervision, resulting in a temporary stop for hiring staff and monthly follow-up on accounting. We need to deliver a revised budget for 2013 with 6% savings.

4. Status of accounts 2012
HeS distributed the department's accounts for 2012, showing a surplus at 600,000 kroner. We had budgeted with a deficit of 370,000 kroner. A part of the improved result is caused by CISS, whose accounts are an integrated part of the department's overall accounts.

5. Revised budget 2013
KGO informed about the current economic situation. The department has received a reduced grant for research and has been imposed with a significantly higher rent. Therefore, despite higher student intake, the revenue from the Faculty has decreased. The department is also experiencing a slight decline in

external revenue and rising costs for rent in the Fall.

We need to revise the budget realizing a 6 % saving (cf item 3) – deadline April 10.

An effective measure is to realize as many costs as possible on external projects, as it has an immediate effect on the result. Whenever possible, permanent staff should be vend to projects.

Possibilities for savings:

Reduced standards for supervision of Ph.D's

- Reduce to eg. 50 hours per semester for one supervisor
- Reduce remuneration and supervisor should be assisted by the Ph.D.
- Reduced Ph.D intake

Holidays. It costs approx. one FTE every year to pay the special holidays. It should be considered to appeal to all employees to spend their special holidays or notify the organization that these days must be spent. Notification in January 2014 by the earliest.

Post docs and others on external funds could be used more in teaching. As their research time is financed, it would release resources for the research budget. Moreover, teaching would be beneficial for a post docs' future career.

New positions: We can adjust the number of positions within all categories and/or postpone the starting date for new employees.

Anticipated retirements and periods of leave must be taken into consideration. The planned position in the secretariat is abolished.

Vending. It should be examined if we can increase the amount of vend (frikøb) in projects.

Teaching. The teaching norms will be changed, leaving less time for doing research – eg. 550 for professors and 500 for assistant professors.

Reduced payment for teaching will result in teaching of lower quality.

Costs could be reduced. We could cancel external meetings, tighten the budget for traveling, postpone replacement of equipment.

Rooms. We could use the rooms more efficiently, possibly by making a more flexible use of some rooms.

Conclusion:

The budget will be revised after abolishing a planned position and a postponed take-over of the ground floor in cluster 4. Costs will be checked and we will seek to increase vending. The dean will be notified and the employees will be informed about the situation. Discussions about specific measures will continue.

6. Other business

No comments

Minutes: Helle Westmark and Kristian Olesen, translation Mette K. Andersen