

Minutes of Meeting in the Department Council 2015-02

Date: Wednesday, May 27 13.00-15.00

Location: SL300 room 0.2.15

Present: Jonas Sand Madsen (JSM), Morten Fjelsted Baagøe (MFB), Helle Schroll (HeS), Mette Kaufmann Andersen (MKA), Hanne Frøde (HaF), Kurt Nørmark (KN), Jiri Srba (JSr) Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Benjamin Bjerre Krogh (BBK), Kristian G. Olesen (KGO)

Absent w/ apology: Peter Dolog (PD), Manfred Jäger (MJ)

Absent wo/apology: Kristoffer Mæng Nielsen (KMN)

Agenda:

1. Approval of agenda
2. Council composition
3. Short news
4. Short status on economy (1. tertial)
5. Discussion of the room/office situation
6. Other business

Referat:

Ad 1. Approval of agenda
Approved

Ad 2. Council composition

The council's technical-administrative personnel (TAP) have suggested Hanne Frøde as new member after Henriette Frahm has left the council. The dean nominates new members based on a hearing in the council and among the department's TAP, who would have had the right to vote at an ordinary election. HaF is not formally a member of the council until this procedure is completed. The nomination is valid until the end of this election period, i.e. until January 31, 2016. Next election for department council is in December 2015.

Ad 3. Short news

Orcid. It has been decided, that the employees are responsible for their own registration if they find it necessary.

Staff development interviews (MUS). Rector has decided that an annual MUS is mandatory in the future. KGO has sent information about this to all members of staff on May 13.

Accreditation. The application for institutional accreditation has been sent.

Ad 4. Short status on economy (1. tertial)

Compared to the original budget, there will be one Ph.D. degree less than expected. Income has been reduced by 280,000. There is an error in the 2015-budget sent from the Faculty about TAP-staffing. We will receive 420,000 in increased income from SICT.

We are a bit behind the budget concerning buy out of employees, but we still expect to reach the budgeted amount by the end of the year. All things considered, we expect to keep to the budget.

CISS has closed a project at I8 with revenue of 886,000, which has been transferred to CISS' disposition.

Ad 5. Discussion of room/office situation

The long term plans are depending on two scenarios;

- 1) If a new building is made for Department of Planning, the ITS department will expand in this building and our students will have to reside at Fr. Bajers Vej 7E while the building is under construction.
- 2) If it is decided not to make a new building for Department of Planning, AAU will take over Novi8, move ITS to Novi8 and let us take over all floors in this building.

The two scenarios have been put before the board of managers, who will make the decision whether or not to build for department of Planning in June. We have to await their decision, but it is known that both I16 and ITS have requested to stay together as units.

Short term plans for the autumn semester 2015:

We will have more students and more employees and therefore, we would like to retrieve cluster 3 (ground floor) ITS would like to move into 1st floor of cluster 3. It seems unlikely that we can find more space, but there are some unused rooms at Niels Jernes Vej (5x50 M2).

The placement committee has suggested two possible solutions:

- 1) Groups of 7 students at all 3rd semesters
- 2) no group rooms for SW7.

The study board has discussed these solutions and has a clear preference for solution 1).

3rd semester Interaction Design will come to SEL300 in E15 and will be located in ground floor of cluster 5, where the rooms are a bit larger.

The other committee (students from department council, Kurt Nørmark and Bent Thomsen) are looking into suggestions from the department meeting in August 2014.

Until now, we have only looked into the situation for the students. When we know the long term plans, we can start looking into altering the building; joining/dividing offices.

In spring 2016, we will have yet another situation when both BaIT/INF4 and INF8 will return after having stayed at the Humanistic premises during E15.

JSM asked who is responsible for the spring challenges. The department will have to ask for permission to make new leases with the Faculty.

The committee who is primarily looking into the suggestions from the department meeting in 2014 will continue. KN informs that the committee will have their second meeting in week 23. All suggestions have been examined and the committee will pick out proposals for further investigation.

There may be obstacles or practicalities that could obstruct the development of some of the emerging ideas. New pedagogical methods, alternative lecture periods and methods, virtual group work, etc.

Ad 6. Other business

Nothing.