

Summary of Meeting in the Committee for Cooperation and the Working Environment (SAMU) and the Department Council, 2014-01

date: Tuesday 7. October 2014, kl. 13.00-15.00

Location: SL300 rum 0.2.12

Participants:

Dept council: Kristian G. Olesen (KGO), Peter Dolog (PD), Kurt Nørmark (KN), Helle Schroll (HeS), Mette Kaufmann Andersen (MKA), Jiri Srba (JSr) Mads Christian Olesen (MCO), Jesper Kjeldskov (JKj), Henriette Frahm (HeF), Benjamin Bjerre Krogh (BBK), Kristoffer Mæng Nielsen (KMN), Johannes Lindhart Borresen (JLB), Sine Viesmose Birch, udvekslingsstuderende i E14 (SVB)

SAMU: Arbejdsmiljørepræsentanter: Ulla Øland, Jiri Srba og ledelsesrepræsentant Rene Rydhof
Hansen Medarbejderrepræsentanter: Henriette Frahm, Lene Even, Hans Hüttel, Christian Thomsen
Ledelsesrepræsentanter: Kristian G. Olesen, Helle Westmark

Other participants:

Hanne Frøde, Resource person, external economy

Absent with apology:

Mette Kaufmann Andersen (MKA), Kurt Nørmark (KN), Lene Even (LeE) Rene Rydhof Hansen (RRH), Jesper Kjeldskov (JKj), Sine Viesmose Birch, udvekslingsstuderende i E14 (SVB), Kristoffer Mæng Nielsen (KMN)

Agenda:

1. Budget2015

KGO apologies for the delayed and yet incomplete background material.

Parametre	2014	2015
VIP average salary	360	360
Research funds	40,00%	37,00%
Publication bonus	17.000	16.000
Subsidy funded activity bonus	14,00%	13,50%
VIP full-time equivalent	1.642	1.642
Annum rate	30.000	28.000
Rate VIP other campi	15.000	15.000
VIP ph.d. rate	18.000	18.000
Rate pr. ph.d. dissertation	275.000	275.000
m2 pr. VIP	35	33
m2 pr. ph.d.	17	17

m2 pr. TAP	35	33
m2 pr. Student	8	8
m2 price	1.734	1.791
Ph.d. stipendium	342.784	353.068
Ph.d. taxameter	154.800	156.300
Average yearly salary TAP	448.107	454.829

The revenue frame has a number of rate adjustments:

Unchanged hourly wage rate is an indirectly reduction, as it does not contain the arranged increases.

In the future, m2 pr student is based on STÅ and not on actual number of students. As not all students pass all their activities, this is another indirect reduction.

Ph.d. cofinancing agreement is changed, so we receive kr 100,000 for approved study plan and 100,000 for each degree versus 150,000 before.

A new bonus at kr. 100,000 for establishing a business ph.d. is introduced.

The Faculty may want to have a pool of means and a buffer in order to meet deviations in the budget and the accounts. The Faculty has not received the final revenue frame at the time of this meeting.

As can be seen, the various budget elements have been reduced, only ph.d. cofinancing agreement is excepted.

Based on these changes, this is the department's frame of revenue:

	2014	2015	Difference 2014/2015
VIP salary	23.703.304	25.451.408	1.748.104
Inst&Lab. bevilling	1.575.000	1.575.000	-
TAP and ANNUM	4.174.809	4.218.332	43.523
Ph.d. stip and taxa	3.071.781	2.425.012	-646.769
Rent income	8.069.857	8.525.321	455.464
Strategic pool	3.704.000	3.500.000	- 204.000
Retained in 2014	-2.320.289		2.320.289
I alt	41.978.462	45.695.074	3.716.611

Retained amount from 2014 should be distributed evenly to gain comparability.

VIP-salary increase is partly due to increased activity level and partly due to real time settlement of accounts – increase in TAP salary and Anuum derives from this.

Funds for department and lab are once again on the lowest level possible. It may be worth to revive that battle

PhD.-stip and taxameter decrease due to the number of enrolled and graduated students. We have fewer ph.d. defenses in 2014 than we had in 2013. Deviations occur and it may make sense to introduce a running average over 3 years.

Costs for rent increase due to augmented m2-price and more students.

The strategic pool includes rent subsidies at 3 mio kr, based on the buildings unfavorable brut/net conditions and the Faculty's co-financing of CSJs Obel grant.

Expenditures

	2014	2015	Difference 2014/2015	Notes
Travels right of disposal	-	141.689	141.689	Answers called for
Travels dept.	500.000	500.000	-	
Travels Ph.d.	300.000	300.000	-	Calculated/experience
Travels head of dept. pool	122.054	50.000	-72.054	2014 incl. Travels right of disposal
Equipment right of disposal	150.000	82.500	-67.500	Answers called for
Equipment - ICT committee	525.000	525.000	-	
catering-art 1420	171.502	56.300	-115.202	exam, ph.d., restaurant
catering-art 1430	131.500	170.000	38.500	coffee 100, dept. seminar. 60, exam 10
Goods and services	331.000	155.000	-176.000	phone.75,courses 50, print 30
Group leader	56.208	150.000	93.792	Distributed on number of VIP
Other expenses	125.632	202.370	76.738	Furniture, books, office equipment, plants, ect
Expenditures total	2.412.896	2.332.859	-80.037	Renset for 3 konf. , arbm. bidrag og CISS

Expenditures are calculated in comparable categories and divided into ordinary department items and special items, including separation of CISS activity and extraordinary items such as organization of conferences.

The travel budget has not been fully consumed this year. Thus, maintaining the same amount will provide possibility for increased activities. The same is valid for the budget for equipment.

Expenditures for rights of disposal have been reinstated and are budgeted based on expectations and group leader funds. However, the item has been reduced with an amount corresponding to the cost of free fruit, which will not be reinstated.

External meetings in January should be reasoned by need for specific activities, and will not be held in 2015.

The coming research evaluation is reason for having the meeting in 2016.

We have not bought new furniture this year. We have reused the furniture we had in our storage. The budget provides for limited new purchases as well as allow greater educational activity.

The present cost budget is expected to be accurate and to form the basis for budget follow-ups.

Overall costs

	2014	2015	Difference 2014/2015	Notes
Rent costs	11.294.000	11.490.563	196.563	Final expence after corrections
10% tax	2.387.000	1.850.000	-537.000	Almost done
External revenue	23.870.000	18.500.000	-5.370.000	Almost done – only known projects included
Result	-	-1.000.000	1.939.000	Preliminary result
New positions:		Pr. 1.8.15		2 associate prof.- og 3 assistant prof

UØ has made a thorough investigation of the area database, and all rooms have been categorized according to their actual usage, e.g. the CISS-lab is now categorized as a lab. A smaller room in the basement has been allocated to ITS.

The external revenue is decreasing, but only known fundings have been included.

The salary budget has yet to be settled, but 5 new positions have been included. Changes may occur, but it seems safe to place adds for “a number” of associate and assistant professors. With increasing number of student and a new education in Interaction Design, it is uncertain if we can cover all educational activities. An analysis of the teaching need and a prognosis for positions will be initiated after settling of budget 2015 and may give reason to request a draw on our savings.

The 1 mio kr deficit is associated with considerable uncertainty and contain holiday pay obligation for employees whose position ends during 2015, among other things.

The committee and council members were worried if enough positions to handle the expected teaching have been incorporated. The expected “number of positions” can be adjusted until time of filling the positions.

After meeting note: The dean has decided that the budget 2015 needs to be in balance, but he recognizes the special circumstances with increasing number of students and a new education. The department can meet the demand by adjusting the salary budget, including the holiday pay obligation.

When the final budget is sent to the Faculty, it will also be sent to the Committee for Cooperation and the Working Environment (SAMU) and the Department Council.

2. Special holidays

KGO has made a survey about the VIP-group's attitude towards the 6th vacation week. 2/3 would like to have the possibility of cash out, and 1/3 points to more positions.

KGO recommend that the possibility for cash out is reinstated for 2015 in order to gain experience with the new decision that the teaching capacity will be increased by 37 hours correspondingly.

This item will be dealt with at the November meeting in the Committee for Cooperation and the Working Environment (SAMU).

3. Other business

At the department day in August, the issue of m2 and rent was discussed in groups, and material concerning various initiatives was collected. The task is in the hands of the placement committee, where the students are represented. The item will be dealt with at the November meeting in the Department Council.