

Summary of Meeting in the Committee for Cooperation and the Workir Institut for Datalogi **Environment (SAMU)**

Selma Lagerlöfs Vej 300 92200 Aalborg Ø

Tuesday May 14, 2013

Sekretær: Mette Andersen Telefon: 9940 7229 Email: mka@cs.aau.dk

Dato: 07-10-2013

Agenda

Sagsnr.: xxxx-xxx-xxxxx

- 1. Procedure for minutes
- 2. News from committee members (including status for staff development interviews)
- 3. Information about the economic situation
- 4. Savings due to the economic situation, including teaching load (norms, bank book, special agreements)
- 5. Holidays
- 6. Duties concerning meeting and course-like activities for VIP's (PBL seminar, planning of semester)
- 7. Framework agreement concerning flexible time including hearing statement
- 8. Language policy (teaching)
- 9. Physical and psychological working environment, including APV
- 10. Environment
- 11. Other business
- 12. Meeting evaluation

Members:

Kristian G. Olesen (KGO), Henriette Frahm (HeF), Lene Even (LeE), Ulla Øland (UØ), Christian Thomsen (CTh), Jiri Srba (JSr), René Rydhof Hansen (RRH) samt Mette Andersen (MKA, ref)